

~~CONFIDENTIAL~~  
SECURITY INFORMATION

16 September 1952

STAFF TASK GROUP ON FUTURE RESEARCH PROGRAM, ORR

1. Composition

AD/RR (Ex Officio)

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2. General Mission

a. To review the existing program, status reports and suggested programs submitted by economic divisions and branches

b. To prepare a consolidated report to form the basis for final action on an office-wide program of economic research for the period 10 October 1952 - 31 December 1953.

NOTE: Brevity and tabular presentation will be emphasized throughout.

3. Specific Sections Desired in the Report

a. Summary of 1951-52 Major Research Projects

- (1) Arrange by classification list
- (2) Give number, title, date issued or to be issued

b. 1953 Projects by Classification

- (1) Include all items marked "significant" or "critical"
- (2) If not covered by 1953 project, give reason briefly
- (3) Indicate

- (a) Number
- (b) Calendar quarter of 1953 in which due
- (c) Title (including area coverage, USSR, European Satellites, China)
- (d) Manhours
- (e) Responsible branch or branches
- (f) Working Paper or Formal Report
- (g) Reason for inclusion where not obvious, e.g. Stress in Five Year Plan, demands of EDAC, subcommittee recommendations

c. 1953 Projects by Branch

- (1) Total hours for research
- (2) Hours per project
- (3) Name, number, Working Paper or Formal Report
- (4) Other branches assisting
- (5) Quarter due

d. Supra-branch projects

- (1) Not over 20% of office time to these
- (2) Cash of D/A will have preliminary report on this
- (3) Details as to those recommended
  - (a) Scope and title
  - (b) Number
  - (c) Hours per branch and total
  - (d) Quarter due

e. Recapitulation and check

On large matrix sheet put all branches as column headings with total research hours available for each; put all projects, branch and supra-branch, as line headings with total hours for each. In boxes put per-branch hours and then check totals assigned against those available for each branch.

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f. Available research hours are being studied by [REDACTED] on basis of data and recommendations submitted by divisions. Results of this study when approved by AD/RR will be controlling on this program study. Summary of the report on office-wide and median analyst basis will be incorporated as introduction to this program study.

4. Staff group will submit expanded outline to AD/RR in mock-up form by 12 September including any suggestions as to additional items not included in this memorandum. Draft report should be ready by 30 September.

ROBERT AMORY, JR.  
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Research and Reports